

Earnhart Hill Regional Water & Sewer District  
2030 Stoneridge Dr  
PO Box 151  
Circleville, OH 43113-0151  
Phone: (740) 474-3114  
Fax: (740) 474-3115



## AUTOMATED BILL PAYMENT AUTHORIZATION

If you would like to have your Earnhart Hill Regional Water & Sewer District bill automatically deducted from your checking account each month, please complete this form and return it to the EHRWSD office along with a voided check. On the date shown on your bill, EHRWSD will inform your banking institution to automatically deduct the amount due for your service account. The bank will automatically pay that amount from your designated account. Your bank statement will itemize your payments. You will receive a bill each month indicating the amount due and when it will be deducted from your account. If you have questions when you receive your bill, you should contact EHRWSD immediately. You may call or write anytime to cancel automated payments. EHRWSD does not charge for this service. A separate form must be completed for each service account.

**Please continue to make your monthly payments until your bill indicates that the charge is being sent to your bank.**

**Please complete ALL of the following sections and return this form** (incorrect information may cause delays):

I authorize Earnhart Hill Regional Water & Sewer District to instruct my banking institution to make my EHRWSD payments from the account listed below. I understand that I control my payments. If at anytime I decide to discontinue this payment service or if any of the following items change, I will notify EHRWSD.

**(PLEASE PRINT)**

Your Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Social Security Number (for identification purposes): \_\_\_\_\_

Service Address: \_\_\_\_\_

Service Account Number: \_\_\_\_\_

Authorization Signature: **X** \_\_\_\_\_ Date: **X** \_\_\_\_\_

**Banking Information:**

Financial Institution Name: \_\_\_\_\_

Bank Routing Number: \_\_\_\_\_ Account Number: \_\_\_\_\_

(Please attach a voided check so that we can record the correct banking information.)